

# Monsoon, Heat Preparedness and Response Plan (MHPRP)

## Partners' Sharing Meeting

Date: 10 June 2026

Location: NRCS, Emergency Operations Center (EOC)

### Objective of the Meeting:

1. To share the Monsoon, Heatwave Preparedness and Response Plan.
2. To gather inputs, feedback and recommendations for the improvement and finalization of the plan.

### Key suggestions and recommendations points against MHPRP:

- There is currently no Flood Simplified Early Action activated for second phase.
- EOC requires the templates and tools of each Movement partner's funding mechanism to be readily available and regularly updated (e.g. DREF, QAF, EAP, ERP).
- Trained volunteer rosters need to be updated in the MIS system. All programme and project staff at the local level should be requested to update training rosters through MIS. Ensure that training rosters are updated after each mandatory training.
- Prepare a surge roster for sectoral emergency deployments.
- Define district, provincial and national headquarters thresholds for emergency response based on resource and capacity mapping. Define the threshold/requirements for national and international assistance.
- Define the National Headquarters strategy for mobilizing support across districts and provinces during emergencies.
- EOC should be prepared to submit a DREF application within a maximum of 3-5 days after a disaster event.
- At least 40% of the total response budget from DREF should be allocated this year for cash-based assistance in emergency response operations.
- The revised DREF guideline and procedure demands comprehensive database about target, people reach, SADD for each indicator and activity. DREF tracking tools have been designed by IFRC so IFRC would request NRCS operation teams to provide the data and report of the operation as per standard template.
- NRCS could use its' emergency fund for the immediate deployment of surge personnel and volunteers until DREF is approved and fund is transferred to NS which can be re-adjusted into DREF operation later.

- District deployment teams should be ready with the necessary resources for timely mobilization. EOC should regularly follow up with districts, as many do not have the minimum stock items available.
- Digitize district-level risk and capacity mapping tools.
- Since NRCS district chapters have not prepared their annual preparedness and response plan, this plan may not cover district chapter’s plan at the moment. It would be better that EOC should develop preparedness plans and conduct preparedness activities at least 3-4 months before the monsoon season, asking district chapters to prepare their plan first and preparing consolidated plan at NHQs level.
- IT intern volunteers could be mobilized to provide support for information management, reporting and communication functions within the EOC.
- A dedicated structure of staff and volunteers should be established for effective coordination and operation of the EOC.
- EOC could engage youth volunteers to support and strengthen operational activities.
- EOC could play a bridging role in promoting and coordinating volunteerism.

**Proposed timeline matrix :** *(above points are carried to the analysis below, Please add your suggestions, if this is applicable)*

Category	Short-Term (This Year)	Medium-Term (Next Year)	Long-Term (Future)
<b>Preparedness Measures</b> (Resource & Capacity Strengthening, Operational Readiness)	<ul style="list-style-type: none"> <li>• Update volunteer rosters and training records in MIS.</li> <li>• Prepare sectoral surge rosters.</li> <li>• Ensure minimum emergency resources at district level.</li> <li>• Conduct preparedness activities 3-4 months before monsoon.</li> <li>• Mobilize IT interns and youth volunteers for EOC related (IM, Data management, coordination and reporting tracking) activities support.</li> <li>• Maintain updated funding mechanism templates (DREF, EAP,ERP,QAF).</li> <li>• Follow up with districts on preparedness and stock readiness.</li> </ul>	<ul style="list-style-type: none"> <li>• Digitize/create concept of district risk and capacity mapping tools/application.</li> <li>• Strengthen EOC staffing and volunteer structure.</li> <li>• Institutionalize regular MIS and roster management systems.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop a sustainable national preparedness and surge management system.</li> <li>• Establish a fully integrated digital preparedness and resource management platform.</li> </ul>

<b>Response Priorities</b>	<ul style="list-style-type: none"> <li>• Maintain readiness for DREF submission within 3-5 days.</li> <li>• Allocate at least 40% of response resources through cash assistance.</li> <li>• Utilize NRCS Quick Funds for immediate deployment until the DREF replenishment.</li> <li>• Strengthen district deployment readiness.</li> <li>• Monitor HEAT sEAP activation status.</li> <li>• Monitor flood anticipatory action activation opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>• Strengthen cash preparedness systems and operational procedures.</li> <li>• Enhance district-level rapid response capacities and surge mechanisms.</li> </ul>	<ul style="list-style-type: none"> <li>• Institutionalize anticipatory action and forecast-based response mechanisms across all hazards.</li> <li>• Develop sustainable locally led emergency financing, funding mechanisms.</li> </ul>
<b>Coordination Strengthening</b>	<ul style="list-style-type: none"> <li>• Strengthen EOC coordination of surge personnel, volunteers and resources.</li> <li>• Enhance collaboration with youth and volunteer networks.</li> <li>• Strengthen EOC's role in volunteer mobilization and deployment.</li> </ul>	<ul style="list-style-type: none"> <li>• Integrate DREF activity with updated indicator tracking into MIS.</li> <li>• Strengthen interdepartmental and external emergency coordination systems.</li> </ul>	<ul style="list-style-type: none"> <li>• Institutionalize anticipatory action and forecast-based response mechanisms across all hazards.</li> <li>• Develop sustainable emergency funding, financing mechanisms.</li> </ul>
<b>Policy &amp; Strategic Advocacy</b>	<ul style="list-style-type: none"> <li>• Define response thresholds of NRCS institutions - NHQ, Province, District and local chapters and escalation criteria.</li> <li>• Establish procedures for requesting national and international assistance.</li> <li>• Promote compliance with MIS-based volunteer and training database updates.</li> </ul>	<ul style="list-style-type: none"> <li>• Follow up for the district, provincial and national response mobilization strategies for monsoon induced disaster response.</li> <li>• Integrate preparedness and pre-positioning requirements into annual operational guidelines.</li> </ul>	

## Photographs & Attendance:



### Meeting Participants

Date: 10th June 2026

Nepal Red Cross Society  
Eoc Meeting Hall  
Monsoon Preparedness plan (2026) Sharing Meeting

SN#	Name	Designation	Org/Dept	Signature
1	Stibas Ram Gurun	Exp. Director	NRCs / DM	[Signature]
2	Alina Karki	Program Landings	IFRC/DRC	[Signature]
3	Prajwal Acharya	DRM-Program Manager	IFRC	[Signature]
4	Ghana Shyam Sapkota	Sr. DRM officer	IFRC/SRC	[Signature]
5	Bhaji Raj Ghimire	Program Coordinator	DM Dept.	[Signature]
6	Prasad Adhikari	AA coordinator	DM Dept.	[Signature]
7	Sharmila Karmacharya	PMER coordinator	NSA, PMER, SM	[Signature]
8	Gita Paudyal	Sr. PSEA & CCA officer	BRC/IFRC	[Signature]
9	Srijana Dinkata	PMER Officer	NARC/DM	[Signature]
10	Deepak Pokhrel	Program Coordinator	NRS/HSD	[Signature]
11	Bina Lamichhane	Program Officer	NRC/DM	[Signature]
12	Sher Bah. Karki	EOC Coordinator	EOC/DM	[Signature]
13	Tirtha Raj Poudyal	DRM Officer	DM	[Signature]
14	Manjun Saxena	Sr. Admin/Logist.	DM/EOC	[Signature]
15	Achyut Koirala	Engineer	" "	[Signature]
16	Rajendra Pokhrel	Dy. Director	NRCs, DM	[Signature]
17	Manish Raj Thapa	Shelter Coordinator	DM	[Signature]